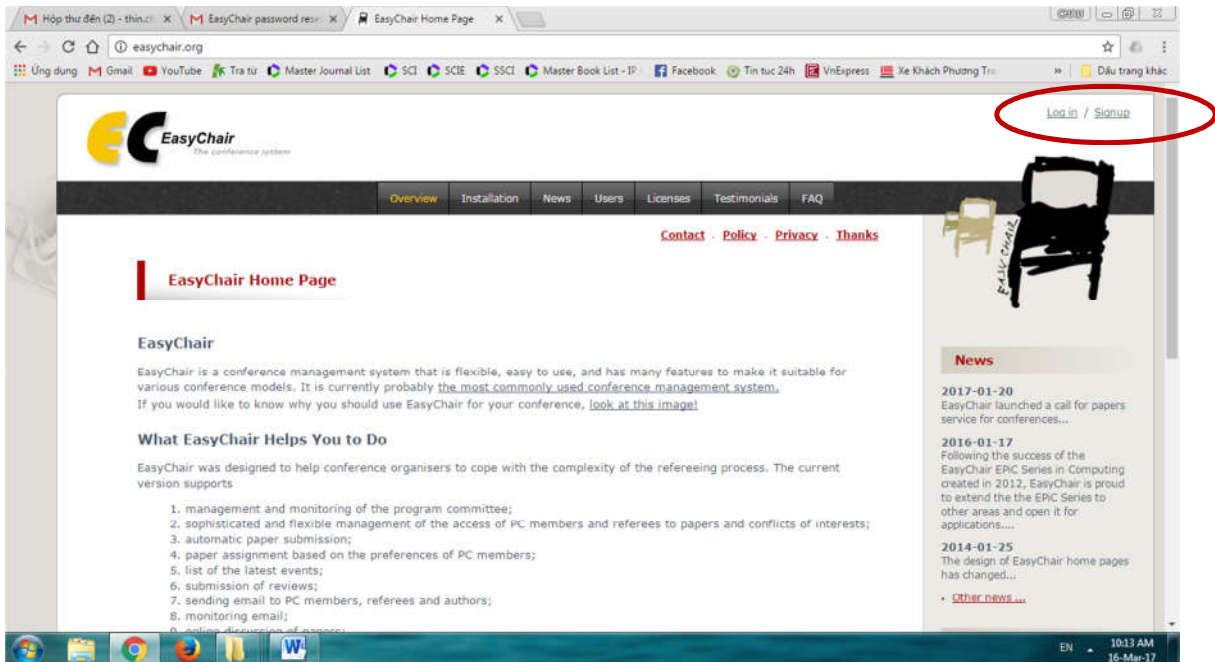# STEP 1: acess the easychair system: https://easychair.org

- Click Login (if you already have an easychair account)
- Click Signup (if you have not yet an easychair account):

 + This will take you to a new web page. Type the two words that you see in the image and click on "Continue". If you type the words correctly you will be asked to fill out a simple form with your personal information.

+ After submitting the form, EasyChair will send you an email with a link to create an account.

+ You will now be able to log-in easychair System

After Login, you will see interface of system as photo's been shown below:

Next step:

Click to choose conference. Example: you choose **ICSSE2019**

Next step:

Click **Subreviewer**

Next step:

The table below shows all your review requests. To work with a request, click on a submission number.

Click the ID of paper.

Next step:

Click here to answer review request from program committee

Click here to download Full paper

Next step:

After you click "**Answer request**," if you :

- *Agree to review:* in this case you should select "I agree to review this submission". **The message is optional.**

- *Not agree to review*: In this case you should select "I do not agree". **The message is optional**, however, *you may think of suggesting names and email of other potential reviewers*.

- *Postpone your decision*: Select "I will decide later".

Then click the red button **"Select and/or send message"**

Write text here. Example: I agree review this paper./ I suggest some people who can review this paper ....
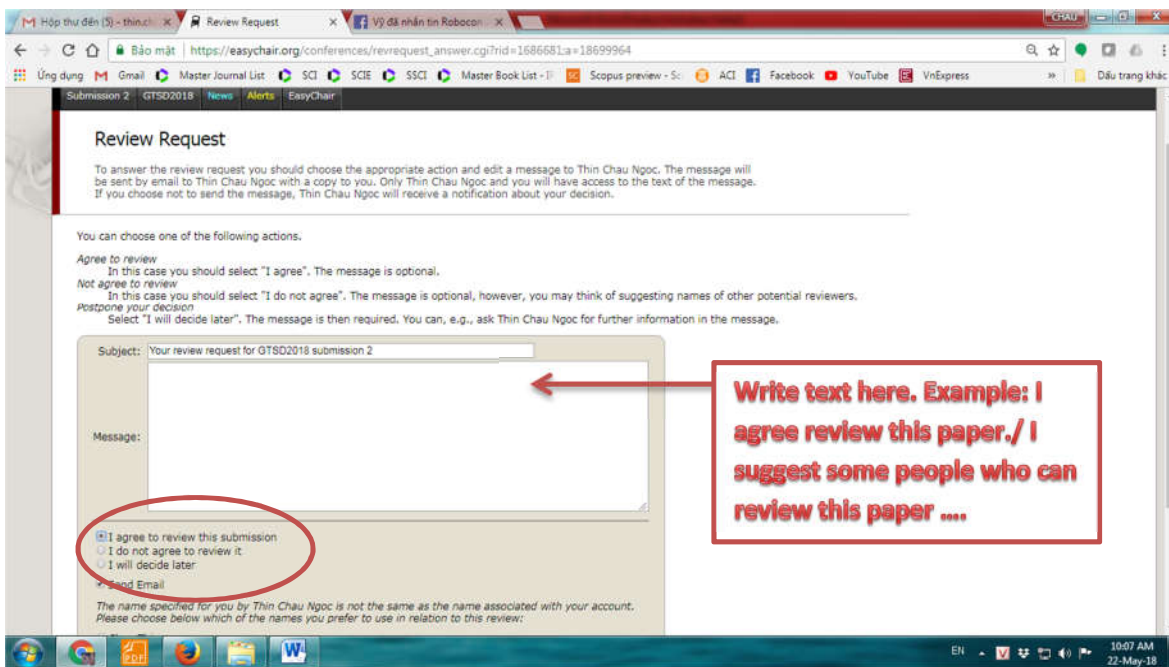
Next step: (after you selected: **"I agree to review this submission"**)

Click "Submit review" to fill out your evaluation.
You should use the below review form to write your comment for the paper, after that you copy your comments to the form on Easychair.
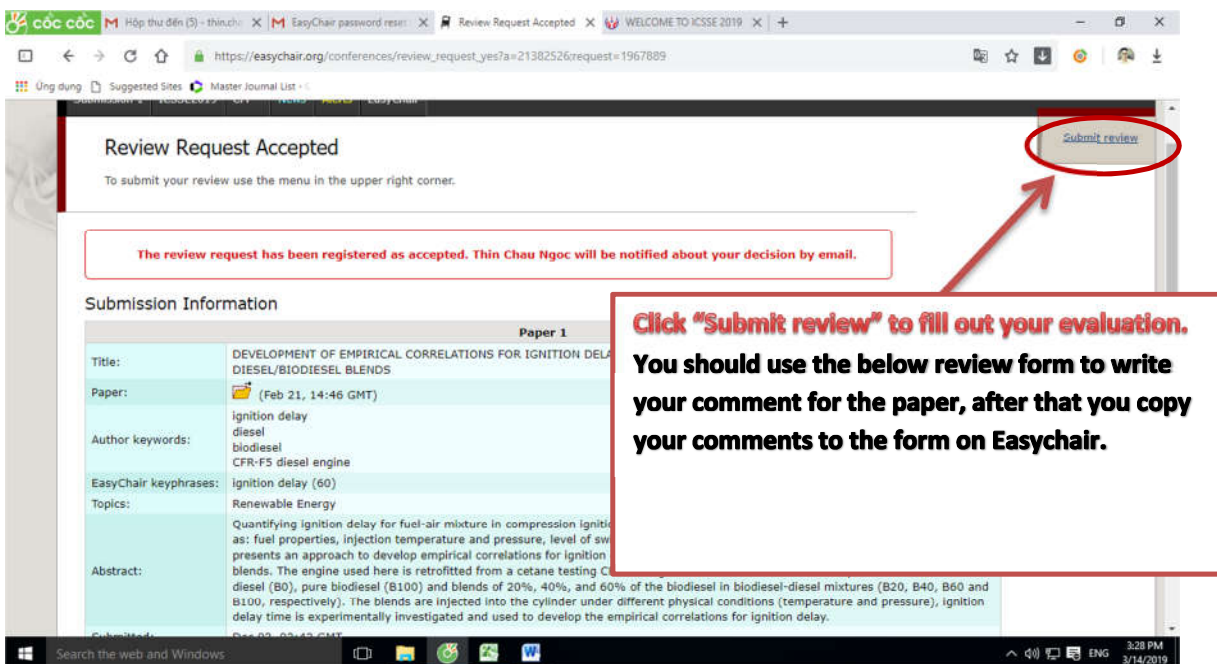
Next step: Evaluate this submission

Tip: You should use the below review form (see page 7) to write your comments for the paper, after that you copy your comments to submit review on Easychair.

https://easychair.org/conferences/review_add_sub.cgi?a=21382526;rid=1967889#{fr:Acy5w3WSRLpC}

Ứng dụng   Suggested Sites   Master Journal List -

Paper information

Title:	DEVELOPMENT OF EMPIRICAL CORRELATIONS FOR IGNITION DELAY IN A SINGLE CYLINDER ENGINE FUELED WITH DIESEL/BIODIESEL BLENDS
Authors:	Minh Dương Quang, Vũ Nguyễn Hoàng and Phương Phạm Xuân
PC member:	Thin Chau Ngoc

Evaluation

CONTENT OF MANUSCRIPT. * Please evaluate the content of manuscript with including features: In line with the conference interests; Engagement with title; Abstract succinctly describes paper content; Interest and importance for readership; Consistent and appropriate theoretical framework and/or methodology; Research methods used; Scholarship/accuracy; Contribution to current research in its field; Originality or novelty of approach.

- ○ 5: excellent
- ○ 4: good
- ○ 3: fair
- ○ 2: poor
- ○ 1: very poor

DONE!

ICSSE2019 REVIEWER FEEDBACK FORM

Paper ID	
Paper Title	

EVALUATION

CONTENT OF MANUSCRIPT (*). Please evaluate the content of manuscript with including features: In line with the conference interests; Engagement with title; Abstract succinctly describes paper content; Interest and importance for readership; Consistent and appropriate theoretical framework and/or methodology; Research methods used; Scholarship/accuracy; Contribution to current research in its field; Originality or novelty of approach.

1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
very poor	poor	fair	good	excellent
Write your Comment here:				

STYLE (*). Please evaluate manuscript with including features: Quality of writing; Paragraph and sentence structure; Appropriate phrasing and grammar.

1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
very poor	poor	fair	good	excellent
Write your Comment here:				

PRESENTATION (*). Please evaluate manuscript with including features: Referencing and bibliographic material; IEEE Formatting; Spelling and Punctuation; Legibility of figures and photos; Appropriateness of figures and photos; Presentation of empirical data (where applicable).

1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
very poor	poor	fair	good	excellent
Write your Comment here:				

OVERALL EVALUATION (*).Please provide a detailed review (The reviewer notes author here the mistakes, erros, typos... that author must be revised to improve the quality of this full paper to satisfy the committee), including a justification for your scores. Both the score and the review text are required.

-3 ☐	-2 ☐	-1 ☐	0 ☐	1 ☐	2 ☐	3 ☐
strong reject	reject	weak reject	borderline paper	weak accept	accept	strong accept

REVIEWER'S CONFIDENCE (*). Your confidence about this manuscript's field

1 ☐	2 ☐	3 ☐	4 ☐	5 ☐
none	low	medium	high	expert

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